

Announcement for selection of soft skill trainer cum project officer

Youth empowerment support (YES) program, Dept. of Home (CTA) is looking for competent, committed and responsible person as a soft skill trainer cum project officer on one-year contractual basis starting from **June 2018** at Institute for small trade learning (ISTL) based in Bangalore.

Qualifications and Requirements

- Minimum B.A.
- Applicant with an experience and qualification in psychology, counselling, guidance and related field will be given preference.
- Attested copies of GB & RC.
- Attested copies of the collage mark sheet and certificate.
- Recommendation from settlement office and medical certificate from certified doctor.
- No objection certificate if the applicant is currently working in any organization.
- Birth certificate or class 10th pass certificate if any.
- All the documents mentioned above must be attested by a CTA gazette officer (holding the post of Joint Secretary and above)/ concerned Settlement Officer
- Applicant should not be below 21 years and above 35 years.

Job responsibilities

- Training ISTL trainees on communication, confidence building, personality development and relevant soft skill.
- Counselling and guiding trainees on career development.
- Designing training program for ISTL and working on skill development program.

Benefits

- Minimum 20,000 per month (TDS and related tax will be applicable as per law)
- Accommodation and food facilities are provided.

Interested applicants should send a **cover letter** with passport size photo and resume with above-mentioned documents to: **yes@tibet.net through scanning**. Applicant must bring the original documents mentioned above at the time of selection and department reserve right to reject applicant if the requirements are not fulfilled.

Application deadline: 15 May 2018

For more info, please feel free to call 8894406120 / 01892-222241 / 222214

