

ཕ བོད་མིའི་སྐྱེག་འདུགས་ཀྱི་ནང་སྲིད་ལས་ཁུངས།

DEPARTMENT OF HOME
(YOUTH EMPOWERMENT SUPPORT)
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ཕྱི་ལོ་ ༢༠༡༨-༢༠༡༩ ལོའི་ལས་རིགས་སྦྱོང་བ་དང་ཐོབ་ཐང་དང་ཕྱི་ལོ་གསལ་བསྐྱེད་གསལ།

SKILL TRAINING OPPORTUNITY FOR (UNEMPLOYED) TIBETAN YOUTH 1st BATCH YEAR - 2018-19

Course Name : **BASIC & ADVANCE COURSE IN HAIR DRESSING (སྐྱ་བོ་བོད་པོ་)**
JAWED HABIB CERTIFICATION
Duration : 4 months.
Eligibility : Class Vth pass
Seat Vacancy : 15

COURSE BRIEF CONTENTS: Hair structures, skin & scalp disorders, health in salon, consultation, etiquette, retailing, hairdressing tools, long hairdressing equipments, roller setting, shampoos, conditioners, treatment, methodology, blow-dry, technical and various cuts.

SCOPE: He/She can set-up Hair salon or get employed in related trade.

Course Name : **BASIC & ADVANCE COURSE IN BEAUTICIAN (མཛེས་བོད་པོ་)**
JAWED HABIB CERTIFICATION
Duration : 4 months
Eligibility : Class Vth pass
Seat Vacancy : 15

COURSE BRIEF CONTENTS: Manicures, pedicures, facials, eyebrows threading, bleaching, waxing, shampoos & conditioning, hair structure, styling, cuts & coloring, perm & neutralize hair, various massages (leg, hand, head, back, stomach & body), various make up/make over (eye, remedial, camouflage, photography, evening, model, bridal), first aid, hygiene & health, sanitation & sterilization, bacteriology, nutrition, anatomy & physiology, cells, skin biology, science & disorders, nail science, colour chemistry.

SCOPE: He/She can set-up Beauty parlour/shop or get employed in Beauty related trade.

Course Name : **GRAPHIC AND WEB DESIGN (GWD) (བྲ་ཐུ་བྲིས་བོད་པོ་)**
Duration : 12 months
Eligibility : Class XIIth pass
Seat Vacancy : 4

COURSE BRIEF CONTENTS: CERTIFICATE IN GRAPHIC DESIGN (SEMESTER I) lays the foundation for learning Graphic Designing for print & publishing. The students will acquire concepts of digital graphics and equip them with thorough knowledge of creating image-editing and publishing graphics for various industries. **MODULES:** Concepts of Graphics & Illustrations, Digital Design, Basic Arts, Creating Illustrations, Print Design - Composition & Layout & Design Portfolio. **SOFTWARES TAUGHT:** Adobe Photoshop Extended, Adobe Illustrator and CorelDRAW.

CERTIFICATE IN WEB & INTERACTIVE DESIGN (SEMESTER II) The students learns to design interactive websites, portals and multimedia presentations. MODULES: Concepts of interface & interactive Design, Designing concepts for Websites, Web Designing, Web weaver, Web Graphics & animation, Web Scripting & Interactivity, Developing Interactive Web Pages and Web Portfolio. SOFTWARES TAUGHT: HTML, Dreamweaver, Flash and Java Script.

SCOPE: There is a continuous demand for design professionals with graphic art computer skills to produce designs, symbols, User Inteface (UI), typography, illustrations and photography for use in print and electronic publications. There is also a huge requirement for Website designers using multimedia and animation in the internet publishing industries.

Course Name : JETKING CERTIFIED HARDWARE & NETWORKING (མྱེག་ལྷན་བརྒྱུག་)

Duration : 12 months

Eligibility : Class XIIth pass

Seat Vacancy : 4

COURSE BRIEF CONTENTS: Basic Electronics, Applications, Hardware, Operating System, Networking Essentials, MCSA, Redhat Linux, and CCNA. Also trains in Spoken English & Personality Development. Basic Electronics with ANALOG, DIGITAL, MICROPROCESSOR & Application, Fundamentals of PC, PC memory, Micro processor, Motherboard, SMPS, Assembling & Disassembling, Monitors, Printers, DVD Drivers/Combo drives, Laptop Troubleshooting, Peripherals, Operating system support skills (Windows Vista), Application programs, Device installation, CD writing, Managing Multiple Monitor Settings, Hardware Device and Driver Installation/Troubleshooting, Configuring Window Firewall, Norton 2007 Antivirus, Configuring IE7, Pop up blocker, IE security & privacy options, Networking Essentials with Windows Server 2008 Administration, Windows 2003 Professional & Windows 2008 Server, User & Group Management, NTFS & Share Permissions, Device Manager, Drivers Signing, Signature Verification, Ports, Printers, Disk Management Tools & Tasks, File System User Management, Active Directory, Servers Remote, Terminal Services, Backup Restoring Data, DNS, Networks, DCHP, Internet, Information Services (IIS 6.0), Remote Access, VPN, User account, Domain Groups, DFS, Auditing Access to Resources, Shadow Copies, Terminal Services, Router services, ICS, Service Forest, Server Roles, Local & Domain Security Policy, User Environment, Developing Software through Group Policy, RED HAT (Linux), CCNA etc. with all the level of English speaking, personality development, and Yoga.

SCOPE: With the completion of this course, one has to appear in exams for each of 7 papers after which he/she'll be certified by the Microsoft with worldwide recognition. There is much demand for talented people in system engineering.

Course Name : BASIC & ADVANCE COURSE IN COOKERY (མ་བྱུན།)

Duration : 6 months

Eligibility : Class Xth pass

Seat Vacancy : 8

COURSE BRIEF CONTENTS: Basic & advance courses in Indian, Continental & Chinese cuisines, Bread Baking, Cakes & Pastries etc.

SCOPE: He/She can set-up Restaurant, Cafe, and Catering or employed in Hotel industries.

Course Name	:	HOTEL MANAGEMENT (མགོན་ཁང་འཛིན་སྐྱོང།)
Duration	:	12 months
Eligibility	:	Class Xth pass
Seat Vacancy	:	4

COURSE BRIEF CONTENTS: Front Office Management: Involving guest arrivals, registration, reservation, billing, dealings with cashiers, uniformed services, business centre etc.

Housekeeping: Involves general cleanliness and maintenance of hotel property, maintenance of rooms, preparation of rooms for new guests, Guest room cleaning procedures, maintain linen and uniform rooms, Public Area cleaning, Cleaning knowledge & practice, cleaning agents, pest control, control of laundry service and other housekeeping knowledge including textiles, horticulture, safety and security steps.

Food & Beverage Service: Study of Restaurant, organization of restaurant, types of restaurant & bars, restaurant service equipments types of food service, menu, restaurant procedures, room service, banquets & outdoor service hygiene & sanitation, beverage spirits, non-alcoholic beverages bar services.

Food production: Deals with kitchen organization, kitchen staff, sauces, soups & garnish recipes, methods of cooking, Nutrition etc.

SCOPE: Great scope to get placement in star Hotels with good salary and other benefits. Hardworking staff will get quick promotions.

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- NOTE:**
1. Last date for submission of application to DoH is **9 March 2018**.
 2. Skill Training course will start from **1 April 2018**.
 3. Start-up **SOFT LOAN** can be availed for setting up of Micro-enterprise after the training
 4. Contact Local Tibetan Settlement Offices or Department of Home (YES) for detail.
 5. You can also visit our website "www.centralethibetanreliefcommittee.org" for more information