

DEPARTMENT OF HOME (CTA)
YOUTH EMPOWERMENT SUPPORT (YES)
GANGCHEN KYISHONG, DHARAMSHALA, H.P. INDIA
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བོད་མིའི་རྒྱིག་འཛུགས་ཀྱི་ནང་གི་དཔལ་ལྷན་ཁྲུང་སྤྱོད་
མཉམ་སྲུབ་འཛུགས་ཀྱི་ལོ་རྒྱུས་ལྡན་པའི་དཔལ་ལྷན་ཁྲུང་སྤྱོད་བཅས་ཀྱི་
ཐེངས་དང་པོའི་གསལ་བསྐྱབས།

**SKILL TRAINING OPPORTUNITY FOR (UNEMPLOYED) TIBETAN YOUTH
FIRST BATCH YEAR - 2012-13**

Course Name: BASIC & ADVANCE COURSE IN HAIR DRESSING (སྐྱ་བཟོ།)
Duration: 6 months.
Eligibility: Class Vth passed
Seat Vacancy: 15

COURSE CONTENTS: Hair structures, skin & scalp disorders, health in salon, consultation, etiquette, retailing, hairdressing tools, long hairdressing equipments, roller setting, shampoos, conditioners, treatment, methodology, blow dry, technical and various cuts. Provide on the job training followed by placement.

SCOPE: He/She can set-up Hair salon or get employed in related trade.

Course Name: MEDICAL TRANSCRIPTION (སྐད་བཟོས་སྐད་བློ་ཡིག་བྲིས།)
(It is Conversion/Typing of voice data of the doctors into electronic text form)
Duration: 6 months
Eligibility: Class Xth passed
Seat Vacancy: 5

COURSE CONTENTS: Medical Transcription is an ITes sector in the BPO industry and has much to do with "Voice to Text". They will be trained in Medical terminology, English, Computer, Americanism & Listening skills etc.

SCOPE: A successful Medical Transcriptionist today could start earning anything between Rs. 8,000.00 to 10,000.00 per month and for a good performer, the sky is the limit.

Course Name: BASIC & ADVANCE COURSE IN BEAUTY & HAIRDRESSING (མཛེས་བཟོ།)
Duration: 6 months (including both basic & advance, and 2 month on-job training)
Eligibility: Class Vth passed
Seat Vacancy: 15

COURSE CONTENTS: Manicures, pedicures, facials, eyebrows threading, bleaching, waxing, shampoos & conditioning, hair structure, styling, cuts & colouring, perm & neutralize hair, various massages (leg, hand, head, back, stomach & body), various make up/make over (eye, remedial, camouflage, photography, evening, model, bridal), first aid, hygiene & health, sanitation & sterilization, bacteriology, nutrition, anatomy & physiology, cells, skin biology, science & disorders, nail science, colour chemistry. Provide on the job training followed by placement.

SCOPE: He/She can set-up Beauty parlour/shop or get employed in Beauty industries.

Course Name: CARPENTRY (རྒྱུ་བྱེད།)
Duration: 18 months (6 months Basic & 12 months Advance)
Eligibility: Class Vth passed
Seat Vacancy: 6

COURSE CONTENTS: Introduction of Carpentry, Types & measurement of woods, Safety measurements, Making of small boxes, Designing, Furniture & fixtures, Use of plywood and block board, lamination, Making of portrait frame, Glass fixing for the shelf, Use of power hand tools and heavy machine, Making of Choe-shum (Altar) - both Kunga Rewa and Chagam, Sofa sets (consists of 1 long chair, 2 side chairs and 1 tea table) Showcase and corner table, Bedroom furniture-cots and corner table.

SCOPE: He/She can set-up Carpentry workshop or get employed in related trade. On successful completion of the course, trainee will be provided with a set of Carpentry tool kits.

Course Name: TAILORING (འཛེམ་བྱེད།)
Duration: 18 months (6 months Basic & 12 months Advance)
Eligibility: Class Vth passed
Seat Vacancy: 6

COURSE CONTENTS: Ladies Blouse, Chupa & Coat, Gents Shirt & Chupa, Mo-Chupa, Formal Shirt & Pant, School Uniform Skirt, Salwar Kurta, Estimation of cloth requirements, General Maintenance of sewing machines, Stitching by Hand: Running, Button Hole, Hamming, Traditional Button Knot etc. Stitching by Machine(straight, curved, cornered) Door Screen, Window Shampo, Various types of bags & purses.

SCOPE: He/She can set-up Tailoring shop or get employed in Tailoring industries. On successful completion of the course, trainees will be provided with a Sewing machine & accessories

Course Name: CERTIFICATE IN GRAPHIC & WEB DESIGN(GWD)
Duration: 12 months
Eligibility: Class XIIth passed
Seat Vacancy: 4

COURSE CONTENTS: CERTIFICATE IN GRAPHIC DESIGN (SEMESTER I) lays the foundation for learning Graphic Designing for print & publishing. The students will acquire concepts of digital graphics and equip them with thorough knowledge of creating image-editing and publishing graphics for various industries. **MODULES:** Concepts of Graphics & Illustrations, Digital Design, Basic Arts, Creating Illustrations, Print Design - Composition & Layout & Design Portfolio. **SOFTWARES TAUGHT:** Adobe Photoshop Extended, Adobe Illustrator and CorelDRAW.

CERTIFICATE IN WEB & INTERACTIVE DESIGN (SEMESTER II) The students learns to design interactive websites, portals and multimedia presentations. **MODULES:** Concepts of interface & interactive Design, Designing concepts for Websites, Web Designing, Web weaver, Web Graphics & animation, Web Scripting & Interactivity, Developing Interactive Web Pages and Web Portfolio. **SOFTWARES TAUGHT:** HTML, Dreamweaver, Flash and Java Script.

SCOPE: There is a continuous demand for design professionals with graphic art computer skills to produce designs, symbols, User Inteface (UI), typography, illustrations and photography for use in print and electronic publications. There is also a huge requirement for Website designers using multimedia and animation in the internet publishing industries.

Course Name: JETKING CERTIFIED HARDWARE & NETWORK PROFESSIONAL
Duration: 12 months
Eligibility: Class XIIth passed
Seat Vacancy: 4

COURSE CONTENTS: Basic Electronics, Applications, Hardware, Operating System, Networking Essentials, MCSA, Redhat Linux, and CCNA. Also trains in Spoken English & Personality Development. Basic Electronics with ANALOG, DIGITAL, MICROPROCESSOR & Application, Fundamentals of PC, PC memory, Micro processor, Motherboard, SMPS, Assembling & Disassembling, Monitors, Printers, DVD Drivers/Combo drives, Laptop Troubleshooting, Peripherals, Operating system support skills(Windows Vista), Application programs, Device installation, CD writing, Managing Multiple Monitor Settings, Hardware Device and Driver Installation/Troubleshooting, Configuring Window Firewall, Norton 2007 Antivirus, Configuring IE7, Pop up blocker, IE security & privacy options, Networking Essentials with Windows Server 2008 Administration, Windows 2003 Professional & Windows 2008 Server, User & Group Management, NTFS & Share Permissions, Device Manager, Drivers Signing, Signature Verification, Ports, Printers, Disk Management Tools & Tasks, File System User Management, Active Directory, Servers Remote, Terminal Services, Backup Restoring Data, DNS, Networks, DHCP, Internet, Information Services (IIS 6.0), Remote Access, VPN, User account, Domain Groups, DFS, Auditing Access to Resources, Shadow Copies, Terminal Services, Router services, ICS, Service Forest, Server Roles, Local & Domain Security Policy, User Environment, Developing Software through Group Policy, RED HAT (Linux), CCNA etc. with all the level of English speaking, personality development, and Yoga.

SCOPE: With the completion of this course, one has to appear in exams for each of 7 papers after which he/she'll be certified by the Microsoft with worldwide recognition. There is much demand for talented people in system engineering.

Course Name: FOOD PRODUCTION (COOKERY) (མ་བྱུན།)
Duration: 6 months
Eligibility: Class Xth passed
Seat Vacancy: 6

COURSE CONTENTS: Basic & advance Food production (Cookery) course in Indian, Continental & Chinese cuisines, Bread Baking, Cakes & Pastries etc. Provide on the job training followed by placement.

SCOPE: He/She can set-up Restaurant, Cafe, Catering or employed in Hotel industries.

NOTE: 1) Start-up Soft loan will be provided for setting up of Micro-enterprise.
2) Last date for submission of Application: **Mar. 20, 2012.** Training starts from **Apl. 16, 2012.**
3) Contact local Tibetan Settlement Offices or Department of Home (YES) for details.
4) You can also log on to website www.tibet.net or ctrc.tibet.net for more information.
